



# AGENDA

## REGULAR MEETING BOARD OF UTILITIES COMMISSIONERS

La Junta, Colorado  
June 8, 2021  
4:00 p.m.  
Council Chambers  
Municipal Building  
601 Colorado Avenue

### CALL TO ORDER

ROLL CALL (City Clerk)  
Board Members P/A

Supervisors

Others

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Bourget  
Cranson  
McKenzie  
Pruyn  
Vela

MINUTES OF PREVIOUS MEETING (Chairman)  
Regular Meeting May 11, 2021

CITIZEN PARTICIPATION FOR NON AGENDA ITEMS ONLY *(10 minute time limit per person)*

### REPORTS

- A. ARPA Board (Gary Cranson)
- B. Water & Wastewater Treatment (Tom Seaba)
- C. Power Distribution/Plant (Bill Jackson)
- D. Sanitation (Darren Adame)

### NEW BUSINESS

- A. City Manager's Comments
- B. Governing Body's Comments

ADJOURN

**Subject to approval at the  
June 8, 2021  
Utilities Board Meeting**

CITY OF LA JUNTA )  
COUNTY OF OTERO ) SS  
STATE OF COLORADO )

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Frank McKenzie on Tuesday, May 11, 2021, at 4:00 p.m. in the Council Chambers of the Municipal Building.

Roll was called and the following Board Members were present:

Present Mike Bourget, Commissioner  
Gary Cranson, Vice-Chairman  
Frank McKenzie, Chairman  
Jeffri Pruyn, Mayor  
Edward Vela, Council Member

Absent: none

Also present: Rick Klein, City Manager  
Bill Jackson, Asst. City Manager  
Phil Malouff Jr., City Attorney  
Melanie Scofield, City Clerk  
Tom Seaba, Director of Water & Wastewater  
Darren Adame, Director of Engineering  
Betty McFarren, Rocky Ford Gazette

**MINUTES OF PREVIOUS MEETING**

Chairman McKenzie asked if there were any corrections or additions to the minutes of the Regular Meeting of April 13, 2021. Hearing none, he declared the April minutes approved as published.

**CITIZEN PARTICPATION**

- 1. There was no citizen participation.

**REPORTS**

**A. ARPA Board.** Gary Cranson gave the following report:

- 1. **Summary of March 2021 Financial and Operating Statements:** During the month of March, revenue from power sales was less than budget by \$43,417 (2.1%) and total cost of goods sold was under budget by \$70,552 (5.1%). Net Revenue from Operations for the month was \$368,549. Year to Date revenue from power sales was right on budget and cost of goods sold was 1% under budget. Net revenue from Operations YTD is \$980,360. Member Energy sales for March was 1% less than budget and 2.4% better than March 2020. Member Sales YTD are right on budget and approximately 0.5% lower than 2020. All in cost of power to members is 2.5% lower than 2020 and 4.4% lower than 2018.
- 2. **Dismantling of LRP power plant:** The demolition continues to move forward without any significant issues and the demolition crew is currently scheduled to de-mobilize by early June. The pipe bridge and conveyor that crosses Maple St. are scheduled to be removed by the end of April. The boiler cut and pull plan is under final review and that work is scheduled to begin in early May. The surplus equipment, including the transformers and turbine generator are scheduled to be

removed by late April, early May, as well. The plan to remove the stack is under engineering review. There have been no additional change orders other than the removal of the ash crusher, which is anticipated to be complete by the end of April.

3. **Next Meeting** – May 27, 2021 tentatively at Las Animas-Bent County Fire Department, however conflict for venue may require meeting to be video and teleconference.

**B. Water & Wastewater Treatment.** Tom Seaba gave the following report:

1. R.O. Plant
  - Replace Clortec fill line, chlorine analyzer membrane and electrolyte, brine tank level indicator, and finished water conductivity probe and controller.
  - Working with electrical contractors at south booster. Currently #1 pump is having motor issues, #2 motor is damaged but has been repaired, #3 pump is not working.
  - Well #15 has been flushed, tested, and back in use. #9 well fittings tightened and drain cleaned, #13 well motor burned up, it was one of our oldest motors.
  - Meter Reading, repair, and replacement. Also repaired some meter pit covers.
2. Distribution
  - Working on water mains and fire service lines at DeBourgh.
  - Repaired leak on Rogers Road.
  - Repaired main leak on Johnston Drive.
  - Repaired leak on highway in front of Krugman Small Animal Clinic.
  - System maintenance, service install, and service leak repair.
  - Meter reading, repair, and replacement.
3. Wastewater
  - Treated 28.085 million gallons. Removed 31 ft<sup>3</sup> of screenings and 39 ft<sup>3</sup> of grit.
  - Jetted 9,142 feet of main in reference to six emergency calls and forty-seven man-hole locates.
  - Elegant Concrete completed concrete work to improve drainage, extend service road.
  - Changed fan belt on HVAC in headworks building.
  - Adjusted downspouts on back flow preventer building to drain onto new drainage pan.
  - Additional plant, collection system, and grounds maintenance.
4. Other Notables:
  - Anthony Luttrell hired as new wastewater treatment plant operator.
  - Chris Menges earned Level “C” Water Treatment Operator Certification.

**C. Power Distribution/Power Plant.** Bill Jackson gave the following report:

1. Line Crew/Power Plant
  - Crew members assisted with cut-offs. Twenty-two of them were on the east side of town and ten were on the west side.
  - Some of the Rodeo Grounds lights have been replaced with HPS (High Pressure Sodium) lights. We will wait to switch out the rest in order to give them a chance to see if that is what is needed.
  - LED lights are being installed on 3<sup>rd</sup> Street.
  - The crew is assisting the electrician at 1 Conley Drive.
  - Two light poles were replaced just west of 1<sup>st</sup> and Anderson Avenue. A light pole was also hit at 5<sup>th</sup> and Smithland Avenue; it was a hit and run. The crew continues to work on other light poles that have been hit by cars.
  - Assistance from the Line Crew was needed at two of the recent vacant house fires.
  - Monthly Report on Distributed Generation:
    - All generators have been tested and successfully started.
    - Site #1: Black Hills had to upgrade the gas line.

- Site #2 & #4: Main Electric had to relocate two wires for proper rotation.
- Site #6: the South Booster Station pump will be sent to Colorado Springs to be tested.

**D. Sanitation.** Darren Adame gave the following report:

1. April report.

	Month to Date	Month to Date	Over/Under	Year to Date	Year to Date	Over/Under
<b>April</b>	2021	2020	<b>Month</b>	2021	2020	<b>Year</b>
Special Pickups	11	3	<b>8</b>	33	10	<b>23</b>
New 40 Yd Box	3	5	<b>(2)</b>	8	11	<b>(3)</b>
New 20 Yd Box	6	0	<b>6</b>	16	14	<b>2</b>
40 Yd Box Service	24	15	<b>9</b>	79	72	<b>7</b>
20 Yd Box Service	15	5	<b>10</b>	40	35	<b>5</b>
Overage on Wt on Boxes	7	5	<b>2</b>	21	21	<b>0</b>
Compactor Box Service	5	4	<b>1</b>	16	15	<b>1</b>

<b>March</b>	Totals
Otero County Landfill	560.74 tons
Southeast Recycles	81.00 tons
Clean Valley Recycling (La Junta Curbside)	3.21 tons
Clean Valley Recycling (La Junta Trailer)	1.51 tons

**NEW BUSINESS**

**A. Approval of ARPA Scholarships in the amount of \$500.00.** All member cities offer scholarships with ARPA matching each city. Four applications were received. Zeke Rangel was awarded the \$1,000.00 scholarship. Asst. City Manager Jackson said that the other three applicants; Nathan Frankmore, Katie Hernandez and Frederick Rikoff, had very nice letters as well, and would ask for approval to offer them each \$500.00.

MOTION TO APPROVE THE ARPA SCHOLARSHIP MATCH IN THE AMOUNT OF \$500.00 AND TO APPROVE THREE ADDITIONAL \$500.00 SCHOLARSHIPS: Cranson

SECOND: Vela

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously

**B. City Manager's Comments.**

1. We're done with Mount View but we have a lot more material to cut down. We love the moisture but it is slowing us down on our projects.

**C. Governing Body's Comments.**

1. Chairman McKenzie: The auditors will be presenting the audit to council next Monday at 6:00 p.m., if it's alright with everyone, let's meet during the council presentation so we don't have to have them present twice.
2. Vice-Chairman Cranson: I would like to have the "aged A/R analysis" in our packets again.
3. Council Member Vela: I'm glad we're keeping that \$17.00 fee with no sunset. I recently heard about the water problems in Westminster. Their sewer and water infrastructure is so old that they must replace it. We're doing well by keeping attention to the funding and the necessity of Rick and Bill taking care of that. I also heard that Wyoming is so dependent on their coal that they are suing other states for not using their coal

MOTION TO MOVE INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S §24-6-402 (4)(e): Cranson

SECOND: Bourget

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously

**Board of Commissioners went into Executive Session from 4:32 p.m. until 4:41 p.m.**

**Chairman McKenzie reconvened the open meeting of the Utilities Board at 4:42 p.m.**

MOTION TO RECOMMEND TO CITY COUNCIL TO DECLARE THE POWER PLANT ENGINES AS SURPLUS PROPERTY: Cranson

SECOND: Bourget

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously

There being no further business, the meeting adjourned at 4:44 p.m.

CITY OF LA JUNTA

ATTEST:

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Frank McKenzie, Chairman

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Melanie R. Scofield, City Clerk

**CITY OF LA JUNTA  
TREATED WATER PUMPING REPORT**

<b>2021</b>	<b>DAILY</b>	<b>RUNNING</b>	<b>RUNNING</b>
<b>MAY</b>	<b>TOTALS</b>	<b>TOTAL</b>	<b>AVERAGE</b>
1	2,575,764	2,575,764	1,313,667
2	2,491,709	5,067,473	2,533,737
3	919,390	5,986,863	1,995,621
4	2,391,882	8,378,745	2,094,686
5	1,909,152	10,287,897	2,057,579
6	2,007,558	12,295,455	2,049,243
7	2,869,984	15,165,439	2,166,491
8	2,560,876	17,726,315	2,215,789
9	1,909,365	19,635,680	2,181,742
10	1,869,421	21,505,101	2,150,510
11	1,012,077	22,517,178	2,047,016
12	2,444,229	24,961,407	2,080,117
13	1,163,304	26,124,711	2,009,593
14	2,391,975	28,516,686	2,036,906
15	2,265,095	30,781,781	2,052,119
16	2,048,511	32,830,292	2,051,893
17	1,962,978	34,793,270	2,046,663
18	1,223,100	36,016,370	2,000,909
19	1,478,988	37,495,358	1,973,440
20	1,567,011	39,062,369	1,953,118
21	2,356,415	41,418,784	1,972,323
22	1,927,405	43,346,189	1,970,281
23	927,947	44,274,136	1,924,962
24	2,780,729	47,054,865	1,960,619
25	1,983,020	49,037,885	1,961,515
26	2,002,744	51,040,629	1,963,101
27	2,357,498	53,398,127	1,977,708
28	2,434,202	55,832,329	1,994,012
29	1,996,454	57,828,783	1,994,096
30	1,636,320	59,465,103	1,982,170
31	1,016,943	60,482,046	1,951,034

**WATER PUMPING REPORT - TOTAL MONTHLY AVERAGE AND ANNUAL DAILY AVERAGE**

	2010	2011	2012	2013	2014	2015	ANNUAL MONTHLY AVERAGE from 1978-2009
JANUARY	878,463	991,893	930,230	976,015	921,401	982,581	3,417,038
FEBRUARY	852,001	980,642	903,344	920,841	972,783	899,325	2,359,628
MARCH	941,267	1,148,921	1,400,422	1,189,742	1,162,262	1,185,289	2,340,723
APRIL	1,313,435	2,083,396	1,919,708	1,555,048	1,628,607	1,951,903	2,204,668
MAY	2,300,583	2,797,356	2,736,470	2,574,223	2,554,895	1,407,158	1,981,657
JUNE	3,122,363	3,244,992	3,780,595	2,945,785	3,116,761	2,443,088	2,202,084
JULY	2,868,009	3,333,226	3,915,341	3,109,772	2,679,176	2,987,266	2,077,328
AUGUST	2,866,497	3,240,163	3,613,710	2,925,098	2,619,138	2,929,069	2,041,761
SEPTEMBER	2,935,443	2,588,551	2,687,163	2,646,114	2,494,287	2,678,312	2,448,842
OCTOBER	1,929,252	1,894,996	1,530,418	1,887,994	1,816,309	1,786,327	2,392,992
NOVEMBER	1,037,700	963,713	1,109,195	1,082,438	1,107,138	1,139,791	2,617,253
DECEMBER	968,315	906,026	986,978	960,383	898,572	919,619	2,452,398
Total of Monthly Average	22,013,328	24,173,875	25,513,574	22,773,453	21,971,329	21,309,728	2,274,213
Annual Monthly Average	1,834,444	2,014,490	2,126,131	1,897,788	1,830,944	1,775,811	2,600,497
JANUARY	951,866	1,008,129	1,017,718	985,506	1,044,009	1,161,771	2,468,108
FEBRUARY	990,441	944,202	990,572	995,785	1,016,581	1,246,955	2,706,996
MARCH	1,260,958	1,362,603	1,423,137	1,028,287	1,308,317	1,207,604	2,772,865
APRIL	1,675,183	1,531,140	1,763,265	1,682,223	1,868,792	1,841,144	2,599,979
MAY	2,126,396	1,664,063	2,715,473	2,239,430	2,824,709	1,951,034	2,718,012
JUNE	2,684,200	2,792,473	3,373,343	2,626,847	3,329,929	2,545,514	2,778,802
JULY	3,118,577	2,704,002	3,048,099	2,865,161	2,816,800	2,294,070	2,764,985
AUGUST	3,215,891	2,158,243	2,588,089	3,044,966	3,048,754	1,936,373	2,686,897
SEPTEMBER	2,761,297	2,370,071	2,459,879	2,814,694	2,427,889	2,050,567	2,870,918
OCTOBER	2,053,569	1,440,836	1,339,430	1,546,996	1,920,007	1,907,597	2,613,727
NOVEMBER	1,194,828	1,135,276	1,026,190	1,079,446	1,185,766	1,819,832	2,545,514
DECEMBER	999,685	1,045,058	982,878	1,042,740	1,090,004	1,825,493	2,294,070
Total of Monthly Average	23,032,891	20,156,096	22,728,073	21,952,081	23,881,557	7,408,508	1,936,373
Annual Monthly Average	1,919,408	1,679,675	1,894,006	1,829,340	1,990,130	617,376	1,742,560

**POWER PURCHASED FROM ARPA & ELECTRIC COST ADJUSTMENT**

**TOTAL SYSTEM KWH**

MONTH	2018	2019	2020	2021
JAN.	7,215,288	7,184,176	6,838,459	6,509,858
FEB.	6,391,073	6,524,143	6,437,824	6,338,684
MAR.	6,541,102	6,692,093	6,377,793	6,262,105
APR.	6,315,171	6,208,306	6,146,119	5,883,648
MAY	7,497,965	6,553,449	6,839,689	6,037,115
JUN.	8,911,460	7,429,304	8,467,097	
JUL.	9,368,147	9,226,486	9,174,572	
AUG.	8,613,553	9,200,036	8,951,950	
SEP.	7,249,638	8,033,069	6,719,670	
OCT.	6,612,757	6,598,749	6,267,374	
NOV.	6,403,414	6,478,351	5,870,341	
DEC.	6,650,640	6,483,753	6,400,563	
<b>TOTAL</b>	<b>87,770,208</b>	<b>86,611,915</b>	<b>84,491,451</b>	<b>31,031,410</b>

**ARPA SYSTEM DEMAND IN KW**

MONTH	2018	2019	2020	2021
JAN.	13,331	13,066	13,263	13,228
FEB.	12,663	13,469	13,216	13,801
MAR.	12,323	13,366	12,445	12,890
APR.	12,310	11,993	12,729	12,411
MAY	16,544	14,155	16,330	13,445
JUN.	20,248	18,186	18,855	
JUL.	20,009	19,950	19,398	
AUG.	18,220	20,061	19,224	
SEP.	17,892	19,603	16,436	
OCT.	15,775	13,573	12,461	
NOV.	12,499	12,972	12,172	
DEC.	12,915	13,281	12,693	
<b>TOTAL</b>	<b>184,729</b>	<b>183,675</b>	<b>179,222</b>	<b>65,775</b>

**ELECTRIC COST ADJUSTMENT PER KWH**

MONTH	2018	2019	2020	2021
JAN.	0.0484513	0.0470175	0.0474188	0.0432884
FEB.	0.0494313	0.0479219	0.047903	0.045325
MAR.	0.0488282	0.0474974	0.0477001	0.0445516
APR.	0.0605102	0.0473369	0.0478737	0.0449161
MAY	0.050556	0.0485041	0.0497665	
JUN.	0.0504473	0.0497798	0.0482029	
JUL.	0.0493729	0.0475142	0.0474313	
AUG.	0.0496695	0.0482569	0.0480799	
SEP.	0.0519003	0.0497625	0.0498801	
OCT.	0.0520012	0.0482077	0.0480593	
NOV.	0.0488903	0.047303	0.0479884	
DEC.	0.0485913	0.0472307	0.0469345	
<b>AVERAGE</b>	<b>0.050720817</b>	<b>0.048027717</b>	<b>0.048103208</b>	<b>0.044520275</b>