



CITY OF LA JUNTA REQUEST FOR PUBLIC RECORDS



All requests for public records will, under normal circumstances, be processed within 3 business days of the date requested in accordance with the Colorado Open Records Law

Requested By: _____

Phone Number: _____

Mailing Address: _____

Email Address: _____

Date Requested: _____

Specific Records Requested: _____

Request to inspect records

Request for copies of records

Please mail (or email) documents to address above

I will pick up the requested documents

Requestor's Signature _____ Date _____

For Office Use Only	City Clerk research fee _____
Fee: _____ Copies _____ per page _____	City Attorney research fee _____
CD or DVD _____	
TOTAL _____	

If request was denied, state reason: _____	
Request completed by: _____	