



AGENDA

REGULAR MEETING BOARD OF UTILITIES COMMISSIONERS

La Junta, Colorado

June 14, 2022

4:00 p.m.

Council Chambers

Municipal Building

601 Colorado Avenue

CALL TO ORDER

ROLL CALL (City Clerk)

Board Members P/A

Supervisors

Others

Ayala

Bourget

Cranson

McKenzie

Vela

MINUTES OF PREVIOUS MEETING (Chairman)

Regular Meeting May 10, 2022

CITIZEN PARTICIPATION FOR NON AGENDA ITEMS ONLY *(10 minute time limit per person)*

REPORTS

A. ARPA Board (Gary Cranson)

B. Water & Wastewater Treatment (Tom Seaba)

C. Power Distribution/Plant (Bill Jackson)

D. Sanitation (Martin Montoya)

NEW BUSINESS

A. A Resolution Recommending to City Council the amendment of the 2022 Budget for the Electric Fund, Water Fund, Waste Water Fund and Sanitation Fund (City Attorney) (Action)

B. (DRAFT) A Resolution Concerning the Policies of the Board of Utility Commissioners (City Attorney) (Action)

C. City Manager's Comments

D. Governing Body's Comments

ADJOURN

*Subject to approval at the
June 14, 2022
Utilities Board Meeting*

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Frank McKenzie on Tuesday, May 10, 2022, at 4:00 p.m. in the Council Chambers of the Municipal Building.

Roll was called and the following Board Members were present:

Present Joe Ayala, Mayor
Mike Bourget, Commissioner
Gary Cranson, Vice-Chairman
Frank McKenzie, Chairman
Edward Vela, Council Member

Absent: none

Also present: Rick Klein, City Manager
Bill Jackson, Asst. City Manager
Melanie Scofield, City Clerk
Tom Seaba, Director of Water & Wastewater
Elaine McIntyre, City Council
Bette McFarren, RF Gazette

MINUTES OF PREVIOUS MEETING

Chairman McKenzie asked if there were any corrections or additions to the minutes of the Regular Meeting of April 12, 2022. After hearing none, the Chairman asked for a motion to approve the minutes as published.

MOTION TO ACCEPT THE APRIL 12, 2022 MINUTES AS PUBLISHED: Vela

SECOND: Cranson

DISCUSSION: There was no discussion

VOTE: The motion carried 5-0

CITIZEN PARTICIPATION

1. There was no citizen participation.

REPORTS

A. ARPA Board. Gary Cranson gave the following report:

1. Summary of March 2022 Financial and Operating Statements: During the month of March, revenue from power sales was less than budget by \$ 3,600 (0.2%) and total revenues were greater than budget by \$ 844,386. This is due largely to the refund ordered by FERC of excessive transmission charges by Tri-State for the billing period of March 25, 2020, through September 30, 2021. Total cost of goods sold was under budget by \$ 85,705 (6.1%) and Net Revenue from Operations for the month was \$ 1,307,488.
2. Year to Date Income Statement: Revenue from power sales was less than budget by \$ 18,124 (0.3%) and cost of goods sold was less than budget by \$ 71,576 (1.7%). YTD Net Revenue is \$ 1,606,606. Debt Service Coverage YTD: 1.69X

3. Operating Report: Member Energy sales for March is 0.8% greater than budget and 1.9% better than 2021. Member Energy Sales YTD is 0.5% greater than budget and 0.46% greater than 2021. All in cost of power to members is 2.2% lower than 2019.
4. Next Meeting –May 26, 2022, in La Junta at 10:00 a.m. at Otero College.

B. Water & Wastewater Treatment. Tom Seaba gave the following report:

1. R.O. Plant
 - Installed new motor on well #13.
 - Changed gear/clutch on main actuator on RO “A” as well as replacing complete concentrate actuators on “A” and “B”.
 - Replaced input/output modules, diaphragms, and o-rings on sodium hydroxide pumps.
 - Repaired C12 leak.
 - Repaired sprinkler system at 15th and Smithland tanks.
 - Maintenance performed of well house and booster station fans.
 - Checked static levels of wells.
 - Meter Reading, repair, and replacement.
2. Distribution
 - Continuing installation for the Hunnicutt system. Project nearing completion.
 - Main break in 100 block of San Juan Avenue.
 - Repaired meter set leaks.
 - Replaced faulty meters and shipped them for warranty repair.
 - Meter reading and utility billing office generated work orders.
3. Wastewater
 - Treated 28.095 million gallons. Removed 18.0 ft³ of screenings and 48.0 ft³ of grit.
 - Jetted 0.00 feet of main. Ten emergency calls and fifty-six manhole locates.
 - Jetter truck returned from new pump installation. Back in service 05/06/2022.
 - Retap/main repair at three locations.
 - Damaged gas sensors in headworks being evaluated for repair/replacement. They were damaged when wet well flooded due to power outage.
 - Additional plant, collection system, and grounds maintenance.
4. Other Notables:
 - Carl Scofield was awarded Water Operator of the Year for 2021 at the Colorado Rural Water Conference on 05/04/2022.
 - Four employees attended the CRWA Annual Conference the week of May 2nd.
 - Five employees registered for certification testing in May.
 - Conducted an emergency response table top exercise with AARC Consultants. We will conduct these exercises a few times a year over the next four years to test our new Emergency Response Plan.
 - As of 05/04/2022 our region is listed in D2 – Severe drought conditions. Current snow pack for the Arkansas River Basin is 56% of normal. Information from the Colorado Climate Center.
 - A reminder that we are currently under Level 1 water restrictions.
5. Arkansas Valley Conduit Update
 - A meeting with the Water Conservancy District and our Utility Board and City Council is scheduled for May 16th at 5:00 p.m. in the Council Chambers.
 - Concerning the AVC financial package with the Colorado Water Conservation Board, the District enlisted the help of Otero County to serve as fiscal agent. The Southeastern District may accept the \$90 million in loans but does not have the capacity to accept the

\$10 million in grants in the package. Otero County Commissioners agreed to fill this role at their April 11, 2022 meeting.

- In the upcoming months, the District will begin working on the governance structure of the AVC and negotiating an AVC repayment contract with the Bureau of Reclamation. They are anticipating the first federal construction contract and the Avondale and Boone delivery line contracts to be issued by the end of 2022.
- This year marks the 60th anniversary of the Fryingpan-Arkansas Project which was authorized by Public Law 87-590 (77 Stat. 393) and signed by President Kennedy on August 16, 1962.

C. Power Distribution/Power Plant. Chris Arguello gave the following report:

1. Line Crew/Power Plant

- Daily reads, disconnects and maintenance.
- The Line Crew energized a charging station at Otero College.
- A power pole was replaced on 10th Street.
- A pole enforcer was added to damaged poles at 10th and Barnes and south San Juan. The damage was caused by high winds.
- A bad transformer was replaced at the Santa Fe yards.
- The crew continues to set poles and lights for the Brick & Tile Park.
- The tornado siren pole at the Primary School was relocated.
- A jumper overheated on a transformer at 4th and Harriet Avenue.
- A blown arrester was replaced on Otero Avenue.

2. Blue Stem Nursing Home

- Work has slowed with their crews working elsewhere.

3. SOLAR Accounts

- We have had several new applications for home units and one with battery storage.

D. Sanitation. Bill Jackson gave the following report:

1. April 2022

| Item | Year To Date Total | | | March | | |
|--|--------------------|---------|---------|--------|--------|---------|
| | 2021 | 2022 | % Diff | 2021 | 2022 | % Diff |
| Otero County Landfill (tons) | 1477.67 | 1497.32 | 19.65% | 560.74 | 558.41 | -2.33% |
| Southeast Recycles (tons) | 398.05 | 304.72 | -93.33% | 170.8 | 75.6 | -95.20% |
| Clean Valley Recycling - Curbside (tons) | 8.53 | 11.44 | 2.91% | 3.21 | 3.32 | 0.11% |
| Clean Valley Recycling - Trailer (tons) | 5.15 | 5.36 | 21.00% | 1.51 | 1.61 | 0.10% |
| Clean Valley Recycling E-Waste (lbs) | | 210.25 | N/A | | 69.75 | N/A |

| Item | Year to Date Total | | | April | | |
|--|--------------------|--------|--------|-------|-------|--------|
| | 2021 | 2022 | % Diff | 2021 | 2022 | % Diff |
| Special Pick-Ups (Quantity) | 18 | 24 | 6% | 11 | 8 | 4% |
| New 40-yd Boxes (Quantity) | 11 | 9 | -2% | 3 | 5 | -4% |
| New 20-yd Boxes (Quantity) | 21 | 12 | -9% | 5 | 5 | -8% |
| 40-yd Box Service (Quantity) | 52 | 54 | 2% | 16 | 15 | -7% |
| 20-yd Box Service (Quantity) | 39 | 43 | 4% | 10 | 9 | -1% |
| Overage on Boxes (Quantity) | 18 | 32 | 14% | 4 | 9 | 2% |
| Compactor Box Service (Quantity) | 15 | 15 | 0% | 5 | 4 | 1% |
| Open Top (tons) | | 102.82 | N/A | | 32.9 | N/A |
| Compactor (tons) | | 39.52 | N/A | | 14.77 | N/A |
| Replaced/Repaired Totes (quantity) | | 232 | N/A | | 0 | N/A |
| Replaced Tote | | 90 | N/A | | 12 | N/A |
| Replaced Lid | | 23 | N/A | | 6 | N/A |
| Additional Tote | | 83 | N/A | | 11 | N/A |
| Repaired/Replaced Dumpsters (Quantity) | | 2022 | N/A | | 0 | N/A |

Discussion: There was lengthy discussion regarding refunds/adjustments to utility customer accounts. Whether the decision to make these refunds or adjustments be approved by the Utility Board or be left up to Administration. There needs to be a clarification in the policy.

MOTION TO INSTRUCT THE CITY ATTORNEY TO AMEND/REVISE THE UTILITY BOARD POLICY REGARDING REFUNDS AND ADJUSTMENTS TO UTILITY CUSTOMER ACCOUNTS: Cranson

SECOND: Vela

DISCUSSION: There are billing errors that should have been caught or flagged. Things need to be modified.

VOTE: The motion carried 5-0

Discussion: Commissioner Bourget asked for a detailed Profit & Loss YTD on the power plant. Discussion continued regarding the status of the sale of the big engines.

NEW BUSINESS

A. A Resolution Concerning Net Metering Policies. Resolution No. RUB-2-2022 was presented for the Board's consideration as follows:

WHEREAS, the Board of Utility Commissioners have adopted policies for the administration of its utilities;

WHEREAS, the Board of Utility Commissioners has determined that a program of "net metering" must be implemented to meet the changing times in the electric industry;

NO THEREFORE, BE IT RESOLVED BY THE BOARD OF UTILITY COMMISSIONERS OF THE CITY OF LA JUNTA, as follows:

SECTION A: A new Sections 33 through 41 of the general policies of the Board of Utility Commissioners is adopted as follows:

SECTION 33: La Junta Network Metering Electric Department Purpose Document

- a. The purpose of this policy is to set forth the requirements of La Junta Electric Department regarding interconnection customer generating facilities. A customer generating facility is a small, customer owned generating facility with capacity of up to 10kW for a residential system and 25kW for a commercial or a renewable energy source, such as wind or solar, and which has obtained certification of its status.
- b. La Junta Electric Department is a municipally owned electrical power generation and distribution system which provides electrical power to the community of La Junta, Colorado. La Junta Electric Department is a member of the Arkansas River Power Authority and obtains its wholesale power through ARPA. Pursuant to House Bill 08-1160, adopted by the Colorado Legislature in 2008 and signed into law by Governor Bill Ritter, municipally owned electrical utilities which have 5,000 or more customers, along with investor owned electrical utilities and electrical power cooperatives, are required to interconnect with qualifying customer owned small power producing systems and to credit any excess power beyond what the customer-owner of the facility consumes in any given month toward the customer's future monthly bills, an arrangement known as net-metering. Further, such utilities are required to purchase any annual excess power produced by the facility. In the case of municipally owned utilities, the annual excess power may be credited to the customer in a manner deemed appropriate by the utility.
- c. La Junta Electric Department will assist customer owned generating facilities with respect to interconnection of the facility to La Junta Electric Department system. La Junta Electric Department customers considering installation of a small power producing facility should initially contact La Junta Electric Department for basic information in regarding interconnection.
- d. La Junta Electric Department will permit interconnection and parallel operation with a qualifying facility in accordance with the terms and conditions set forth in this document.

Some of the information in this document is technical in nature. Customers considering installation of a small power producing facility should contact La Junta Electric Department if assistance is needed to understand any such information. Inquiries concerning interconnection of a facility may be directed to the City Electric Department.

SECTION 34: Electric Department Customer Self Generator Policy: See attached Exhibit “A”.

SECTION 35: Standards for Interconnection and Protection of Small Power Producers: See attached Exhibit “B”.

SECTION 36: Electric Department Liability Insurance Requirements

- a. In accordance with the Colorado Public Utilities Commission rules governing small power production and cogeneration facilities, a qualifying (QF) operating in parallel with an investor-owned utility in Colorado must maintain in effect at all times comprehensive bodily injury and property damage insurance coverage. This insurance is required in order to protect the public and the electrical power company from damage attributable to a small power production and cogeneration facility. In order to protect the public, other utility customers, and La Junta Electric Department employees and equipment, La Junta Electric Department has adopted insurance requirements for small power production and cogeneration facilities which are molded after those designed by the PUC for investor-owned utilities.
- b. For systems of 10 kW or less (residential), the small power producer, at its own expense, shall secure and maintain in effect while interconnected, liability insurance with a combined single limit for bodily injury and property damage of not less than \$300,00 for each occurrence. For systems 10 kW and up to 25 kW (commercial), the small power producer, at its own expense, shall secure and maintain in effect during the term of the Agreement, liability insurance with a combined single limit for bodily injury and property damage of not less than \$2,000,000 for each occurrence.
- c. Except for qualifying facilities installed on a residential premise which have a design capacity of 10 kW or less, La Junta Electric Department shall be named as an additional insured by endorsement to the insurance policy and the policy shall provide that written notice be given to a La Junta Electric Department at least thirty (30) days prior to any cancellation or reduction of any coverage. Such liability insurance shall provide, by endorsement to the policy, that La Junta Electric Department shall not by reason of its inclusion as an additional insured, incur liability to the insurance carrier for the payment of premium of such insurance. For all qualifying facilities (residential or commercial), the liability insurance shall not exclude coverage for any incident related to the subject generator or its operation.
- d. Certificates of insurance evidencing the requisite coverage and provision(s) shall be furnished to La Junta Electric Department prior to the date of interconnection of the small generating system. La Junta Electric Department shall be permitted to periodically obtain proof of current insurance coverage from the generating customer in order to verify proper liability coverage, such as requiring certification as a condition of annual renewal of the cogeneration contract. The qualifying facility will not be allowed to commence or continue interconnected operations unless evidence is provided that satisfactory insurance coverage is in effect at all times. La Junta Electric Department reserves the

right to immediately disconnect any system in the event that such liability insurance has lapsed, or has been cancelled or discontinued.

- e. The cost of the required insurance may be a factor in a qualifying facility's decision to become a power producer and if so, whether to sell its power to La Junta Electric Department or produce solely for its own use. La Junta Electric Department recommends that the qualifying facility consult its insurance agent at an early stage in its planning so that this cost may be properly incorporated into that planning.

SECTION 37: No Warranty

Any inspections, reviews of plans, specifications and/or sites and any approvals, written or oral, are conducted or provided solely for the use and purpose of La Junta Electric Department; La Junta Electric Department makes no warranty, direct or indirect, and provides no assurances, direct or indirect, as to the adequacy or safety of any plans, specifications, sites, installations, or other characteristic of the qualifying facility. The owners of the qualifying facility are solely responsible for determining and ensuring the adequacy and safety of all plans, specifications, sites, installations, and other characteristics of the qualifying facility.

SECTION 38: Appendix I – Summary of Codes and Standards

General

1. NFPA 70 (2014), National Electric Code
2. IEEE Std 929-2000 IEEE Recommended Practice for Utility Interface of Photovoltaic (PV) Systems
3. UL 1741 Inverters, Converters, and controllers for Use in Independent Power systems
4. IEEE 1547 Standard for Interconnecting Distributed Resources with Electric Power Systems (including use of IEEE 1547.1 testing protocols to establish conformity)
5. National Electric Safety Code
6. Local Building Codes
7. NEMA MFG 1-1998, Motors and Small resources, Revision 3
8. NEMA MG 1-2003 (Rev 2004), Motors and Generators, Revision 1
9. ANSI C84.1-1995 Electric Power Systems and Equipment – Voltage Ratings (60 Hertz)
10. IEEE Std 100-2000, IEEE Standard Dictionary of Electrical and Electronic Terms

Grounding

1. REA Bulletin 65-1, "Design Guide for Rural Substations"
2. IEEE Standard 142, "Recommended Practice for Grounding of Industrial and Commercial Power Systems"

Voltage Drop

1. REA Bulletin 169-27, "Voltage Regulator Application on Rural Distribution Systems"
2. REA Bulletin 169-4, "Voltage Levels on Rural Distribution Systems"

Phase Balance

1. Less than 3% (three phase difference)

Frequency

1. +0.1 (for Qualifying Facility of rated capacity greater than 5kW)

Harmonics

1. IEEE Standard 519, "IEEE Guide for harmonic control and Reactive Compensation of Static Power Converters"

Flicker

1. REA Bulletin 160-3, "Engineering and Operations Manual – Service to Induction Motors"

Surge Control

1. IEEE Std. C62.41.2-2002, "IEEE Recommended Practice on Characterization of Surges in Low Voltage (1000 V and Less) AC Power Circuits"
2. IEEE Std. C37.90.1-1989 (Rev. 1994), "IEEE Standard Surge withstand Capability (SWC) Tests for Protective Relays and Relay Systems"
3. IEEE Std. C62.45-1992 (Rev. 2002), "IEEE Recommended Practice on Surge Testing for Equipment connected to Low-Voltage (1000 V and Less) AC Power Circuits"

Interference

1. IEEE Std. C37.90.2 (1995), "IEEE Standard Withstand Capability of Relay Systems to Radiated"

Service Reliability

1. Qualifying Facility shall not cause loss of service to other customers

Other (May be Required)

1. City/County Zoning or Building Permit
2. Special Use Permit/Conditional Use Permit from County
3. FAA Approval for Tower

SECTION 39: Electrical Inspection

As a condition of Interconnection, the customer is required to send a copy of this form along with a copy of the signed electrical permit (from the State of Colorado Electrical Inspector) to:

La Junta Electric Department
601 Colorado Avenue
La Junta Colorado 81050

SECTION 40: Certificate of Insurance

As a condition of Interconnection, you are required to send a copy of liability insurance coverage which will provide the levels of coverage established in the La Junta Electric Department interconnection insurance requirements and which remains in effect for a minimum of one calendar year. Small power producers will be required to periodically submit certification of continued insurance coverage as a condition of remaining connected to the La Junta Electric Department system.

SECTION 41: Small Power Producer Certification of Completion

Application ID number: _____

Installation Contractor Information

Installation Contractor: _____

Contractor License Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Fax: _____

Email: _____

Hardware and Installation Compliance

1. The system, as installed, is the same equipment as specified in the customers approved Interconnection Application.
2. (If applicable) The system hardware is in compliance with Underwriters Laboratories (UL) 1741, Standard for Static Inverts and charge Controllers for use in Photovoltaic Systems; UL 1703, Standard for Safety; Flat-Plate Photovoltaic Modules and Panels; and IEEE 1262-1995, IEEE Recommend Practice for Qualification of Photovoltaic Modules.
3. The system has been installed in compliance with IEEE Standard 929-2000, recommended Practice for Utility Interface of Photovoltaic systems (if applicable); La Junta Electric Department Standards for Cogenerators and Small Power Producers; and with applicable requirements of state and local electrical codes and the National Electric Code (NEC).

Signed (Installer): _____ Date: _____

SECTION B: The effective date of this policy shall be upon passage of this Resolution.

MOTION TO ADOPT RESOLUTION NO. RUB-2-2022: Ayala

SECOND: Bourget

DISCUSSION: Net metering is for both 10 kW Residential and 25 kW Commercial

VOTE: The motion carried 5-0

B. Cogeneration and Small Power Production Parallel Operation, Power Sales, and Interconnection Agreement – La Junta Clinic-Valley Wide Health Systems. Details of the agreement were discussed among the Board.

MOTION TO ADOPT THE COGENERATION AND SMALL POWER PRODUCTION PARALLEL OPERATION, POWER SALES, AND INTERCONNECTION AGREEMENT FOR LA JUNTA CLINIC-VALLEY WIDE HEALTH SYSTEMS: Ayala

SECOND: Vela

DISCUSSION: This contract will keep us compliant with ARPA.

VOTE: The motion carried 5-0

C. City Manager’s Comments.

1. We have a new City Engineer starting June 1st, Martin Montoya.
2. Arkansas Valley Conduit will be coming in at 5:00 p.m. before our next council meeting.
3. We lost our GIS employee to a company in Wyoming. Working on getting an intern to help out.

D. Governing Body’s Comments.

1. Council Member Vela: Asked about the progress in going back to “alley pick-up”.
City Manager Klein: We are waiting for Martin to start and on summer help.

2. Chairman McKenzie: Wants to know when we can expect the results of the audit.
City Manager Klein: Sometime in June.

There being no further business, the meeting adjourned at 5:35 p.m.

ATTEST:

CITY OF LA JUNTA

Melanie R. Scofield, City Clerk

Frank McKenzie, Chairman

A. ARPA Board. Gary Cranson submitted the following report:

1. Summary of April 2022 Financial and Operating Statements:

During the month of April, revenue from power sales was less than budget by \$ 81,435 (4.1%) and total revenues were greater than budget by \$ 804,663.

This is due to both capacity income from Guzman and the FERC settlement.

Total cost of goods sold was under budget by \$ 124,468 (13.9%).

Net Revenue from Operations for the month was \$ 1,312,575.

2. Year to Date Income Statement:

Revenue from power sales was less than budget by \$ 99,559 (1.2%) and cost of goods sold was less than budget by \$ 196,045 (3.6%).

YTD Net Revenue is \$ 2,742,159.

Debt Service Coverage YTD is 1.91X

3. Operating Report:

Member Energy sales for April is 3.9% less than budget and 2.3% less than 2021.

Member Energy Sales YTD is 0.5% less than budget and 0.2% less than 2021.

All in cost of power to members YTD is 2.1% lower than 2019.

4. Next Meeting –August 25, 2022, in La Junta.



City of La Junta
Electric Department
P.O. Box 489 ~ 601 Colorado Avenue
La Junta, Colorado 81050

May 2022
Report

In addition to daily reads, disconnects and maintenance, the crew performed these additional tasks:

- Two journeyman linemen and one apprentice attended the Mesa Hot Line School in Grand Junction the first week of May; one journeyman and one apprentice attended the second week of training.
- A primary pole was replaced by McDonald's.
- The crew installed a new breaker for the LP 52-4 circuit.
- The 208 Transformer Bank, that feeds the line crew shop, was relocated to make room for air switches.
- On West 6th Street, a rotten pole was replaced.
- A pole enforcer was added to a riser pole behind Woodruff Memorial Library.
- Street light poles were removed from the parking lot at the old Verizon building.
- A large tree branch was removed from a secondary pole at 5th & Lincoln.

The majority of these issues were caused by the excessive winds that we experienced during the month, except the 52-4 breaker failure, which was caused by a bird.

Our preventative maintenance program and tree trimming has kept the wind damages to a minimum.

Blue Stem Nursing Home

An underground primary wire was installed for the last part of the new nursing home.

SOLAR Accounts

We are seeing a marked increase in solar applications since the Board instituted net metering.

Sanitation Report

May 2022

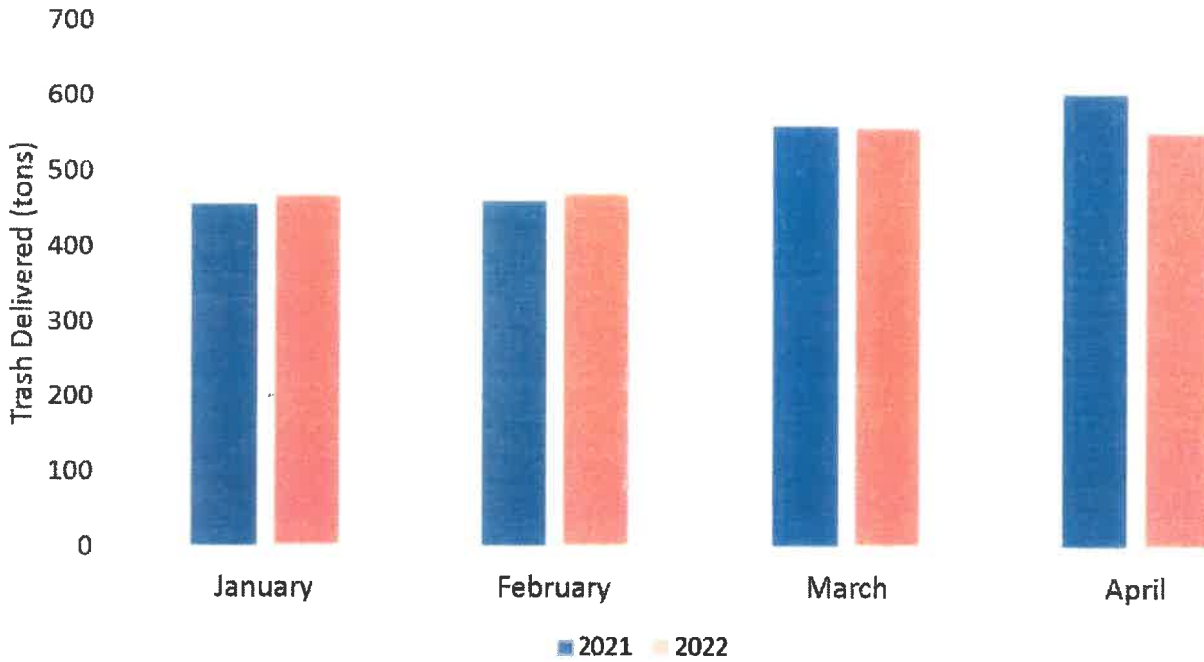
| Item | Year To Date Total | | | May | | |
|--|--------------------|--------|--------|------------------|-------|--------|
| | 2021 | 2022 | % Diff | 2021 | 2022 | Change |
| Special Pick-Ups (Quantity) | 21 | 31 | 10.00 | 3 | 7 | 4.00 |
| New 40 -yd Boxes (Quantity) | 15 | 17 | 2.00 | 4 | 8 | 4.00 |
| New 20-yd Boxes (Quantity) | 23 | 15 | -8.00 | 2 | 3 | 1.00 |
| 40-yd Box Service (Quantity) | 76 | 82 | 6.00 | 24 | 28 | 4.00 |
| 20-yd Box Service (Quantity) | 49 | 56 | 7.00 | 10 | 13 | 3.00 |
| Overage on Boxes (Quantity) | 22 | 49 | 27.00 | 4 | 17 | 13.00 |
| Compactor Box Service (Quantity) | 19 | 19 | 0.00 | 4 | 4 | 0.00 |
| Open Top (tons) | Added in 2022 | 140.37 | N/A | Added in 2022 | 37.55 | N/A |
| Compactor (tons) | | 53.51 | 53.51 | | 13.99 | N/A |
| Replaced/Repaired Totes (Quantity) | | 236 | 236.00 | | 4 | N/A |
| Replaced Tote | | 90 | 90.00 | | | N/A |
| Replaced Lid | | 23 | 23.00 | | | N/A |
| Additional Tote | | 83 | 83.00 | | | N/A |
| Repaired/Replaced Dumpsters (Quantity) | | 2022 | N/A | | | N/A |

| Item | Year To Date Total | | | April | | |
|--|--------------------|---------|--------|--------|--------|--------|
| | 2021 | 2022 | Change | 2021 | 2022 | Change |
| Otero County Landfill (tons) | 2081.36 | 2051.22 | -30.14 | 603.69 | 553.9 | -49.79 |
| Southeast Recycles (tons) | 511.45 | 432.82 | -78.63 | 113.4 | 128.1 | 14.70 |
| Clean Valley Recycling - Curbside (Tons) | 11.52 | 15.175 | 3.66 | 2.99 | 3.735 | 0.75 |
| Clean Valley Recycling - Trailer (Tons) | 6.16 | 7.4325 | 1.27 | 1.01 | 2.0725 | 1.06 |

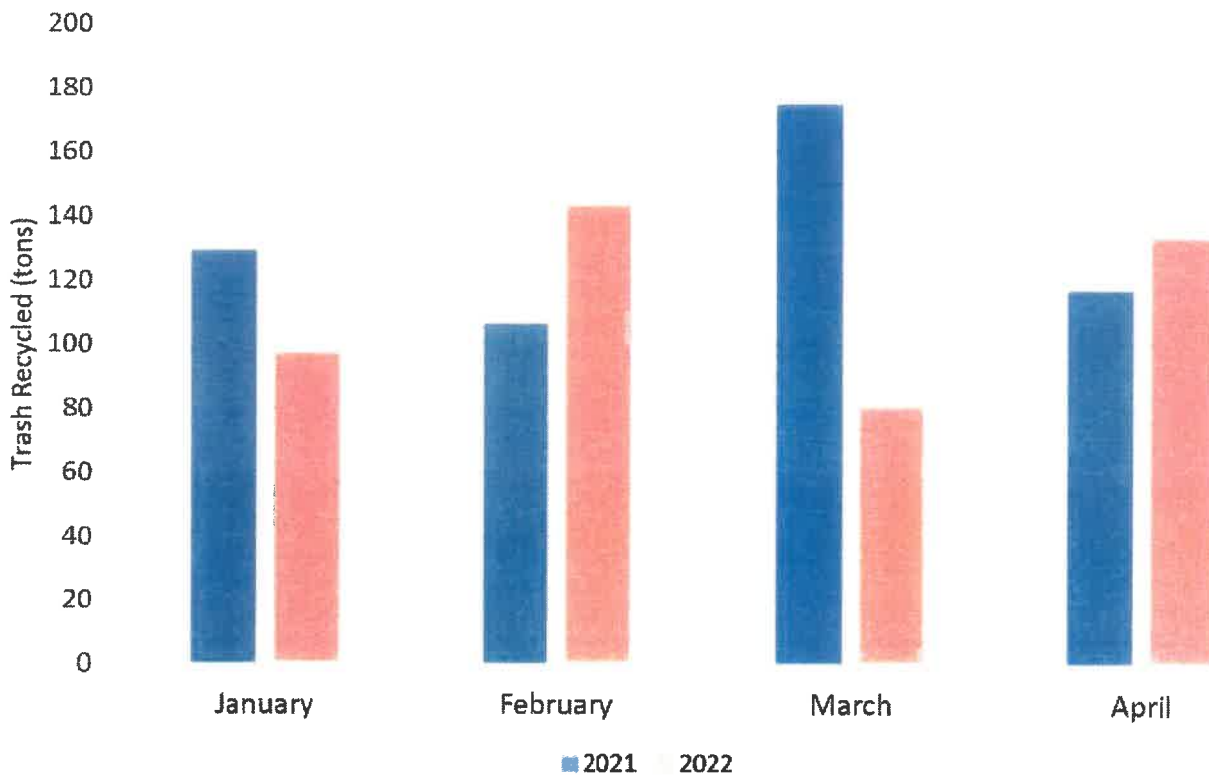
Sanitation Report
May 2022

| | | | | | | |
|---|----------------------|--------|-----|----------------------|-------|-----|
| Clean Valley Recycling E-Waste (lbs) | Added in 2022 | 288.66 | N/A | Added in 2022 | 78.41 | N/A |
|---|----------------------|--------|-----|----------------------|-------|-----|

Otero Landfill Tonage

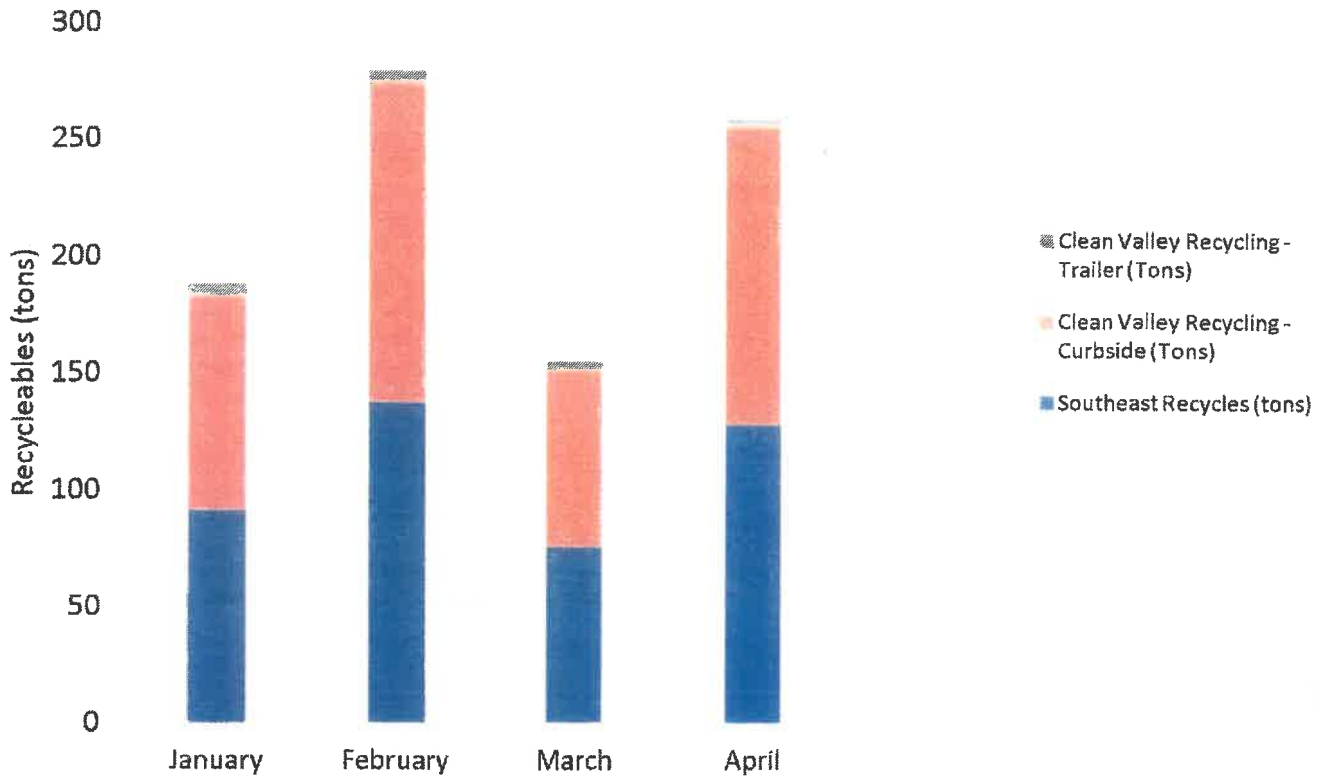


Recycling Tonage

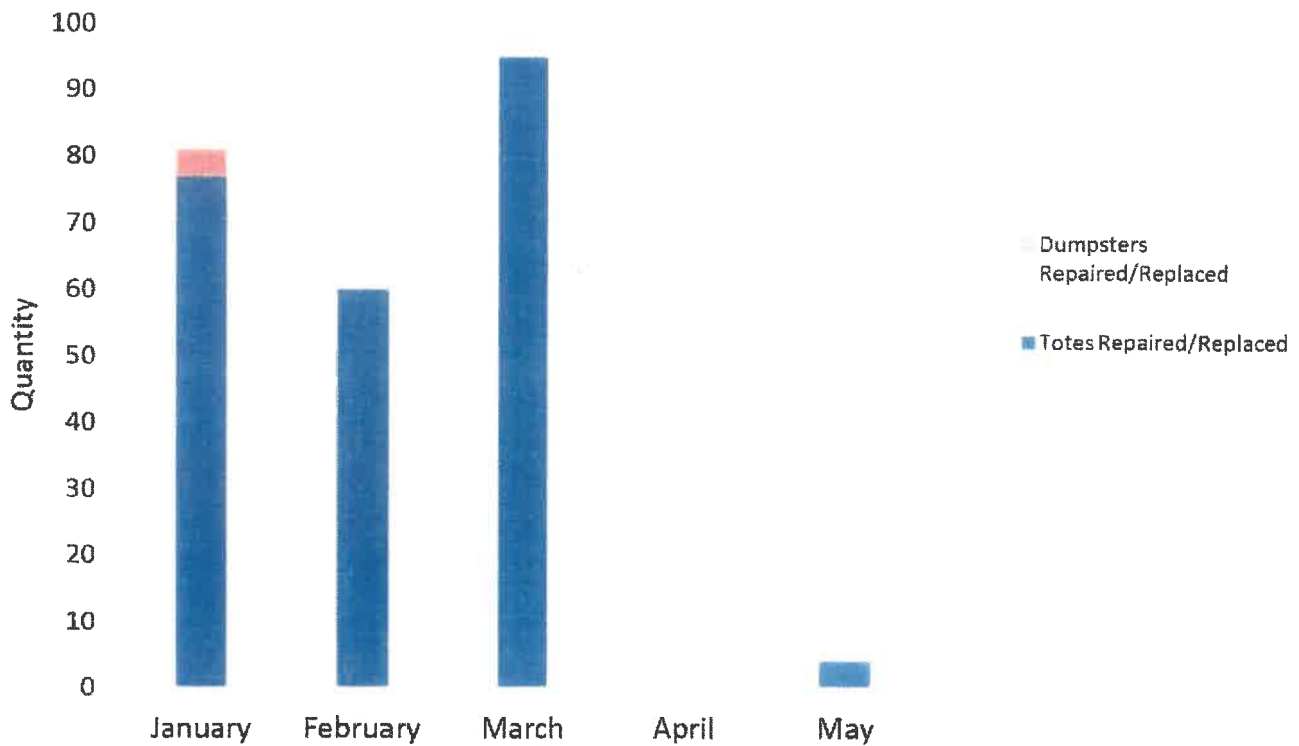


Sanitation Report
May 2022

2022 Recycling Tonage



2022 Tote and Dumpster Repairs



R E S O L U T I O N

WHEREAS, the Board of Utility Commissioners of the City of La Junta have determined that it would be necessary to make additional expenditures in various City Utility Funds; and

WHEREAS, the Electric Fund, Water Fund, Waste Water Fund and Sanitation Fund, anticipate expenditures not otherwise anticipated at the time of the creation of the 2022 budget; and

BE IT THEREFORE RESOLVED AS FOLLOWS:

BE IT RECOMMENDED by the Board of Utility Commissioners of the City of La Junta that the City Council amend the 2022 operating budget as follows:

SECTION 1. Electric Fund - That an additional \$203,900.00 be appropriated for the following expenditures:

A. That the expenditures shall be for the following:

- 1. Transmission (Salaries & Benefits) \$ 40,000.00
- 2. Distribution (Salaries & Benefits) \$125,300.00
- 3. Administration (Salaries & Benefits) \$ 38,600.00

B. That the revenue sources shall be as follows:

- 1. Retained Earnings \$203,900.00

SECTION 2. Water Fund - That an additional \$190,600.00 be appropriated for the following expenditures:

A. That the expenditures shall be for the following:

- 1. Wells (Salaries & Benefits) \$ 19,200.00
- 2. Power & Pumping (Salaries & Benefits) ... \$ 11,500.00
- 3. Purification (Salaries & Benefits) \$ 79,000.00
- 4. Storage (Salaries & Benefits) \$ 11,500.00
- 5. Distribution (Salaries & Benefits) \$ 53,300.00
- 6. Administration (Salaries & Benefits) \$ 16,100.00

B. That the revenue sources shall be as follows:

- 1. Retained Earnings \$190,600.00

SECTION 3. Waste Water Fund - That an additional \$119,400.00 be appropriated for the following expenditures:

A. That the expenditures shall be for the following:

- 1. Collection (Salaries & Benefits)..... \$ 31,200.00

- 2. Pumping (Salaries & Benefits) \$ 10,400.00
- 3. Treatment (Salaries & Benefits)..... \$ 62,200.00
- 4. Administration (Salaries & Benefits) ... \$ 15,600.00

B. That the revenue sources shall be as follows:

- 1. Retained Earnings \$119,400.00

SECTION 4. Sanitation Fund - That an additional \$141,900.00 be appropriated for the following expenditures:

A. That the expenditures shall be for the following:

- 1. Sanitation (Salaries & Benefits) \$141,900.00

B. That the revenue sources shall be as follows:

- 1. Retained Earnings \$141,900.00

BE IT FURTHER RESOLVED that this Resolution be forwarded to the City Council with the request of the Council to amend the 2022 Budget accordingly.

RESOLVED this 14th day of June, 2022.

BOARD OF UTILITY COMMISSIONERS

Frank McKenzie, Chairman

Melanie Scofield, Secretary

RESOLUTION NO. _____

**A RESOLUTION CONCERNING THE POLICIES OF
THE BOARD OF UTILITY COMMISSIONERS**

WHEREAS, the Board of Utility Commissioners has oversight responsibilities on matters related to the City's management of its utilities program; and

WHEREAS, the Board of Utility Commissioners have approved and adopted various policies from time to time to meet the above-referenced goals; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF UTILITY COMMISSIONERS OF THE CITY OF LA JUNTA, as follows:

SECTION 1: A new Section 3.7 of the Administrative Utility Provisions is enacted as follows:

3.7 ADJUSTMENT OF BILLS FOR WATER BREAKS:

When the utility office determines that there has been a substantial water usage based upon City confirmation of a substantial water leak which is not caused by intentional actions or negligence of the consumer, the billing for that consumer will be adjusted as follows:

1. The City shall determine the average water consumption using the prior three months meter reading.
2. That amount shall constitute the meter reading to be used for the month of the determination of the leak.
3. The difference of actual usage of water, less that amount determined above shall be the amount of water lost as a result of the leak. Of that amount one-half of the leakage of that amount shall be adjusted as a credit to the consumer's billing.

SECTION 2: The effective date of this policy shall be upon passage of this Resolution.

PASSED, APPROVED AND ADOPTED this 14th day of June, 2022, in La Junta, Colorado.

BOARD OF UTILITY COMMISSIONERS

By: Frank McKenzie, Chairman

ATTEST:

Melanie Scofield, City Clerk

Dear Mr. Jackson,

Thank you for choosing me for the La Junta Electric Department and Arkansas River Power Authority Scholarship. I really appreciate it, I will continue to work hard and not let you down! I am pleased to inform you that I will be attending Texas Tech University in the coming fall. My student number/ID is R11840879. Thank you for giving me a chance to continue my education at Texas Tech.

Their address is as follows:

Texas Tech University
Student Financial Aid
West Hall, 2500 Broadway St. #301
Lubbock TX 79409

If you have any questions, please call me at 719-469-8169

Thank you again,

A handwritten signature in cursive script that reads "Jacob Reeder".

Jacob Reeder

Utility Board Meeting

06/14/2022

Departmental Goings-On

R.O. Plant

- Continue troubleshooting various issues with back-up generators to include bad connections in transfer switches, bad relays, and breakers blowing/tripping.
- Well #9 is out of service. Colorado Water Well will inspect column pipe and well screen via camera. Pump, motor, electric panel all need replaced. New electric cannot be placed in the current well house due to electric code. Alternatives/replacements will be researched.
- Performed pH and conductivity testing on all wells.
- Repaired leaks on finish water pump #1, chemical pump #3.
- Diagnosed issues with actuators. Repaired one by replacing the reverser, sent a second to Pipestone for further diagnosis/repair, and purchased a new one to replace one beyond repair.
- Meter Reading.

Distribution

- Hunnicutt system project is complete. Waiting on a few remaining customers to connect to our meter for service.
- Main break in 2400 block of Johnston Drive.
- Multiple new service installations.
- Fire hydrant maintenance and system flushing.
- Meter Reading and utility billing office generated work orders.

Wastewater

- Treated 26.554 million gallons. Removed 43ft³ of screenings and 52ft³ of grit.
- Jetted 13,206' feet. 7 emergency calls and 44 manhole locates.
- Additional 200' of concrete maintenance roadwork completed.
- New ISCO samplers delivered. New sampler shed delivered. Installation to begin 06/06.
- Oil and grease changes in sludge thickener and orbal basin motors.
- Additional plant, collection system, and grounds maintenance.

Other Notables:

- Displayed the Class of 2022 senior video on the 3MG tank at 15th & Smithland over graduation weekend.
- Summer help started 06/01/2022.
- We remain under Level 1 water restrictions.

Arkansas Valley Conduit Update

A governance meeting with members of the Southeaster Colorado Water Conservancy District is scheduled for June 15th at 9:30am at Otero College. Edward Vela, Paul Velasquez, Rick Klein, and Tom Seaba signed up to attend.