TO THE CITIZENS OF LA JUNTA

Services and Information A to Z has been published by the City Manager’s Office to assist you in understanding the services provided by the City of La Junta and where to obtain information.

We hope you will think of it as a supplement to your telephone directory and keep it in a convenient place for reference.

Please contact us if we may be of assistance.

Rick Klein
City Manager
## CITY COUNCIL MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Ayala</td>
<td>1514 San Juan Avenue</td>
<td>719.468.1597</td>
<td><a href="mailto:joe.ayala@lajuntacolorado.org">joe.ayala@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Mayor</td>
<td>La Junta CO  81050</td>
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</tr>
<tr>
<td>Term Exp. 11/2023</td>
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<tr>
<td>Damon Ramirez</td>
<td>510 Bradish Avenue</td>
<td>719.469.1771</td>
<td><a href="mailto:damon.ramirez@lajuntacolorado.org">damon.ramirez@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Ward 1</td>
<td>La Junta CO  81050</td>
<td></td>
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<tr>
<td>Term Exp. 11/20215</td>
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<tr>
<td>Paul Velasquez</td>
<td>1313 Bradish Avenue</td>
<td>719.469.0522</td>
<td><a href="mailto:paul.velasquez@lajuntacolorado.org">paul.velasquez@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Ward 1</td>
<td>La Junta CO  81050</td>
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<tr>
<td>Term Exp. 11/2023</td>
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<tr>
<td>Chandra Ochoa</td>
<td>722 Colorado Avenue</td>
<td>719.980.5030</td>
<td><a href="mailto:chandra.ochoa@lajuntacolorado.org">chandra.ochoa@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Ward 2</td>
<td>La Junta CO  81050</td>
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<td>Term Exp. 11/2023</td>
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<tr>
<td>VACANT</td>
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<tr>
<td>Ward 2</td>
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<tr>
<td>Term Exp. 11/2025</td>
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<td></td>
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</tr>
<tr>
<td>Edward Vela</td>
<td>1101 Russell Avenue</td>
<td>719.469.8209</td>
<td><a href="mailto:edward.vela@lajuntacolorado.org">edward.vela@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Ward 3</td>
<td>La Junta CO  81050</td>
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<tr>
<td>Term Exp. 11/2023</td>
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</tr>
<tr>
<td>Lisa Pantoya</td>
<td>1020 Russell Avenue</td>
<td>719.469.2105</td>
<td><a href="mailto:lisa.pantoya@lajuntacolorado.org">lisa.pantoya@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Ward 3</td>
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<td>Term Exp. 11/2025</td>
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</table>

City Council meets the first and third Mondays of each month, unless the Monday is a national holiday, then the meeting is on the following Tuesday. Meetings are held in the Council Chambers of the Municipal Building. Correspondence addressed to the La Junta City Council, Municipal Building, 601 Colorado, P O Box 489, La Junta, Colorado 81050, will be duplicated and forwarded to all City Council Members. Meetings start at 6:00 p.m.
# UTILITIES BOARD MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td>Frank McKenzie</td>
<td>1202 Raton Avenue</td>
<td>719.469.2465</td>
<td><a href="mailto:frank.mckenzie@lajuntacolorado.org">frank.mckenzie@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Chairman</td>
<td>La Junta CO 81050</td>
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<tr>
<td>Term Exp. 11/2023</td>
<td></td>
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</tr>
<tr>
<td>Mike Bourget</td>
<td>P O Box 979</td>
<td>719.221.6453</td>
<td><a href="mailto:mike.bourget@lajuntacolorado.org">mike.bourget@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Commissioner</td>
<td>La Junta CO 81050</td>
<td></td>
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</tr>
<tr>
<td>Term Exp. 11/2027</td>
<td></td>
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</tr>
<tr>
<td>Gary Cranson</td>
<td>705 Edison Avenue</td>
<td>719.384.8488</td>
<td><a href="mailto:gary.cranson@lajuntacolorado.org">gary.cranson@lajuntacolorado.org</a></td>
</tr>
<tr>
<td>Vice-Chairman</td>
<td>La Junta CO 81050</td>
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<tr>
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</tr>
<tr>
<td>Council Rep</td>
<td>La Junta CO 81050</td>
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<tr>
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</table>

The Utilities Board meets the second Tuesday of each month in the Power Board Room of the Municipal Building. Correspondence addressed to the Utilities Board, Municipal Building, 601 Colorado Avenue, P O Box 630, La Junta, Colorado 81050, will be duplicated and forwarded to all Utilities Board Members. Meetings start at 4:00 p.m.
CITY OF LA JUNTA ADMINISTRATIVE STAFF

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager</td>
<td>Rick Klein</td>
<td>719.384.2578</td>
</tr>
<tr>
<td>Assistant City Manager</td>
<td>Bill Jackson</td>
<td>719.384.2578</td>
</tr>
<tr>
<td>Director of Public Safety</td>
<td>Bill Jackson</td>
<td>719.384.2525</td>
</tr>
<tr>
<td></td>
<td>Chief of Police Operations</td>
<td>719.384.2525</td>
</tr>
<tr>
<td></td>
<td>Chief of Fire Operations</td>
<td>719.384.2323</td>
</tr>
<tr>
<td>City Attorney</td>
<td>Phil Malouff Jr.</td>
<td>719.384.5482</td>
</tr>
<tr>
<td>Municipal Judge</td>
<td>Doug Manley</td>
<td>719.384.4447</td>
</tr>
<tr>
<td>City Treasurer/Director of Finance</td>
<td>Aliza Libby-Tucker</td>
<td>719.384.5991</td>
</tr>
<tr>
<td>City Clerk</td>
<td>Melanie R. Scofield</td>
<td>719.384.5991</td>
</tr>
<tr>
<td>Electric Utility Superintendent</td>
<td>Chris Arguello</td>
<td>719.384.7251</td>
</tr>
<tr>
<td>Director of Water &amp; Wastewater Treatment</td>
<td>Tom Seaba</td>
<td>719.384.7358</td>
</tr>
<tr>
<td>Director of Engineering</td>
<td>Martin Montoya</td>
<td>719.384.5991</td>
</tr>
<tr>
<td>Director of Purchasing</td>
<td>Jennifer Smith</td>
<td>719.384.7546</td>
</tr>
<tr>
<td>Director of Parks &amp; Recreation</td>
<td>Brock Hinkhouse</td>
<td>719.384.5991</td>
</tr>
<tr>
<td>Director of Library Services</td>
<td>Heather Maes</td>
<td>719.384.4612</td>
</tr>
</tbody>
</table>

Administrative offices in the Municipal Building are open 8:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. Monday through Friday. See Library and Police Records alphabetical listing for hours open.
# FREQUENTLY USED NUMBERS

<table>
<thead>
<tr>
<th>OFFICE/DEPARTMENT</th>
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<td>EMERGENCY</td>
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<td>Ambulance Service</td>
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<tr>
<td>Fire Department</td>
<td>384.2323</td>
</tr>
<tr>
<td>Police Department</td>
<td>384.2525</td>
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<tr>
<td>CITY ATTORNEY</td>
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<tr>
<td>CITY CLERK’S OFFICE</td>
<td>384.5991</td>
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<td>CITY MANAGER’S OFFICE</td>
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<tr>
<td>DOG POUND</td>
<td>384.0347/384.2525</td>
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<tr>
<td>COMMUNITY DEVELOPMENT/URBAN RENEWAL</td>
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<tr>
<td>DIRECTOR OF FINANCE</td>
<td>384.5991</td>
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<td>ECONOMIC DEVELOPMENT</td>
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<td>EMERGENCY MANAGEMENT</td>
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<tr>
<td>FINANCE</td>
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<td>Accounts Payable/Receiveable</td>
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<td>Sales Tax</td>
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<td>Utility Bills</td>
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<td>FIRE DEPARTMENT</td>
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<td>Emergency Calls</td>
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<td>Prevention</td>
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<td>HOUSING AUTHORITY</td>
<td>384.9055</td>
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<tr>
<td>INFORMATION</td>
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<tr>
<td>LIBRARY</td>
<td>384.4612</td>
</tr>
<tr>
<td>MOTOR POOL</td>
<td>384.7662</td>
</tr>
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</table>
# Frequently Used Numbers

## Municipal Court
- 384.0848

## Personnel
- 384.5486

## Police Department
- Administration: 384.2525
- Animal Control: 384.2525
- Emergency Calls: **911**
- Records: 384.2525
- To report a crime or incident: 384.2525

## Public Service Departments
- Aviation: 384.8407
- Cemetery Records: 384.5991
- Cemetery Shop: 384.4241
- Electric Service: 384.2546
- Engineering: 384.5991
- Golf Course: 384.7133
- Industrial Park Maintenance: 384.5991
- Parks: 384.5991
- Parks Shop: 384.3609
- Recreation: 384.5991
- Sanitation: 384.5991
- Senior Center: 384.5486
- Street Maintenance Shop: 384.5991
- Swimming Pool: 384.7531
- Traffic Control: 384.2525
- Trash Pick-Up: 384.5991
- Wastewater Treatment Plant: 384.3633
- Water Service: 384.2546

## Purchasing
- 384.7546

## Utilities Department
- Billing: 384.2546
- Emergencies after hours: 384.2611
# ALPHABETICAL LISTING

## ABANDONED VEHICLES, UNCLAIMED PROPERTY
- On public street (Police Department) 384.2525
- On private property (Code Enforcement) 384.2525

## ACCIDENTS
- Accident information (Police Department) 384.2525

## AFFIRMATIVE ACTION PROGRAM
- The City of La Junta is an Equal Opportunity Employer

## ALLEYS
- To request enforcement of environmental codes 384.2525
- Code enforcement (Police Department) 384.2525
- Alley maintenance (Street Department) 384.5991

## AMBULANCE
- The ambulance service for La Junta and surrounding areas is provided by the La Junta Rural Fire Protection District.
  - Emergency Calls 911
  - Other 384.2323

## ANIMAL CONTROL
- Animal Control Office (Police Department) 384.2525

## ANNEXATIONS
- Information on procedures and pending annexations (Engineering Department) 384.5991

## APPEALS TO BOARD OF ADJUSTMENT
- Information on variances, use by exception, and non-conforming uses (Engineering Department) 384.5991

## AUCTIONS
- City-owned property (Purchasing Department) 384.7546
- Auctions inside City limits (Finance Department) 384.5991
BAND CONCERTS IN THE PARK
Summer band concerts information may be obtained by contacting the Recreation Department. By ordinance, the City prohibits anyone from having concerts in the park for commercial enterprise; also, if loud speakers are used, the person will be subject to regulation. 384.5991

BICYCLES
Licensing provided at the Police Department, Monday through Friday, 8:00 a.m. to 4:30 p.m. The cost is $1.00 (non-expiring). Requirements: good brakes, front and rear reflectors, and headlights. 384.2525

BIDS/BIDDING
Information on City purchasing; bidding procedures for City projects 384.7546

BLOOD BANK
Information or to donate—Arkansas Valley Regional Medical Center 384.5412

BOARDS AND COMMISSIONS
Information about appointments to boards and commissions 384.5991

Other information and agenda items, call the following:
Airport Advisory Board 384.5991
Board of Adjustment 384.5991
Community Development (Urban Renewal) 384.3636
Housing Authority 384.9055
La Junta Capital, Inc. 384.2578
Library Board 384.4612
Merit Appeals Board 384.5991
Planning Commission 384.5991
Recreation Advisory 384.5991
Retirement Board 384.5991
Senior Center Board 384.5991
Tree Board 384.5991
Tourism Board 384.5991
BUDGET
The budget process begins in July and usually ends in October with Council adoption of the mill levy and appropriations ordinances. Citizens are encouraged to participate in informational meetings and public hearings. For dates and budget procedures contact the Finance Department.

BUILDING PERMIT REQUIREMENTS
(Engineering Department)
A building permit is required for any new construction, remodeling, changes of use or additions of structures, including signs, fences (over 6 feet), retaining walls, swimming pools, patio cover, etc.

To request electrical permits
State of Colorado
303.894.2300

To schedule inspections
State Inspector
383.9506

State Website: www.dora.state.co.us/electrical

BURNING (OPEN)
Fire Department
384.2323

To request enforcement of City ordinances prohibiting open burning:
384.2323
384.2525

BUS
See Public Transportation

BUSINESS INFORMATION—MINORITY, WOMAN-OWNED, DISADVANTAGED
384.2578
ALPHABETICAL LISTING

CARDIAC PULMONARY RESUSCITATION
A lifesaving technique you can learn. For information on CPR classes:

384.2323
384.5486

CEMETERY
Located at 402 W. Potter Drive. Cemetery records are kept in the City Clerk’s Office in the Municipal Building. For information on purchase of cemetery plots, call the City Clerk’s Office

384.5991

Cemetery Foreman 384.4241

CENSUS INFORMATION
Demographics are available from Community Development.

384.3636

You may also contact the State Demographer at the Local Affairs Office in Denver

303.866.2156

Or you can go online: www.americanfactfinder.com

CERTIFICATES OF OCCUPANCY-UBC
Required and issued prior to occupancy of new buildings after final inspection and approved by the building department.

384.5991

CHILDREN’S STORY TIME
For information, contact Woodruff Memorial Library

384.4612

CITIZEN PARTICIPATION
Citizen participation is encouraged and there are many opportunities. Public hearings are held on annexation, budget, Community Development Block Grants; and anyone can address Council during “Citizen Participation” on each Council or Utilities Board agenda. Or, if you would like to be schedule, call or write and ask to be on the agenda.

384.5991
CITIZEN PARTICPATION, con’t
The Planning Commission also holds public hearings and informational meetings. Citizens are encouraged to serve on boards, write letters and call concerns in to any department.

CITIZEN RESPONSE OFFICE
The City Manager’s Office responds to citizen requests or complaints should citizens feel other departments have failed to respond adequately.

CITY COUNCIL
Your Council representatives are elected in odd numbered years. Council sets policy, approves budget, determines tax rates, hires the City Manager, Municipal Judge and City Attorney. Information on past Council action or current Council action and agenda items.

Council Members are listed on Page 2.

CITY MANAGER’S OFFICE
The City Manager is the chief administrator over all city departments, implementing policies, decisions and directives of City Council. The manager’s office is responsible for Council activities and coordinating special projects, public relations, employee negotiations and citizen response office.

CLEAN-UP WEEKS
The City of La Junta has an annual city-wide free trash clean-up. For information, contact the City Engineering Department.

CODE ENFORCEMENT
Enforcement of environmental codes, scrap motor vehicles, animal control, trash and weeds.

Building-Engineering 384.5991
Electrical (State of Colorado) 383-9560
Fire codes & fire prevention 384.2323
Municipal & traffic-Police 384.2525
Zoning codes-Engineering 384.5991
COMMUNITY DEVELOPMENT
Administration and information 384.3636

COMPLAINTS
Animal violations 384.2525
City Manager’s Office 384.2578
Environmental code violations 384.2525
Fire and safety hazards 384.2323
Streets 384.5991
Traffic 384.2525

COURT
See Municipal Court

CRIME RESISTANCE
Assists citizens with neighborhood watch programs; conducts security surveys; provides programs and speakers on rape prevention, kidnap, extortion and other programs designed to teach citizens to reduce their vulnerability to criminal attacks. Promotes Operation I.D., encouraging citizens to mark valuables. Police Department 384.2525

DEAD ANIMAL PICK-UP
In streets only—Animal Control 384.2525

DEVELOPMENT IN LA JUNTA
Planning, subdivision, rezoning information—Engineering Department 384.5991

Economic Development Office is located at the Score Center in McDivitt Hall at Otero Junior College, 18th & Colorado Avenue. 384.6965

DOGS
License is not required. Rabies shot required. Running at large prohibited. For other provisions, contact Animal Control. 384.2525
DOG POUND
Located at 30227 6th Avenue in the Industrial Park. Hours are from 6:30 p.m. to 9:00 p.m., Monday through Friday and 8:00 a.m. to 10:00 a.m., Saturday and Sunday
384.0347
384.2525

DRAINAGE
Questions concerning drainage problems should be directed to the Engineering Department.
384.5991

DRIVER’S LICENSE
Examimation and testing (State) located in Courthouse.
384.2801

ECONOMIC DEVELOPMENT OFFICE
Located at the Score Center in McDivitt Hall at Otero Junior College, 18th & Colorado Avenue.
384.6965

ELECTIONS
General elections are held on the first Tuesday in November on odd numbered years. For information on elections, call the City Clerk’s Office.
384.5991

ELECTRICAL INSPECTIONS
State of Colorado
383.9560

EMERGENCY CALLS
Fire—Medical Assist—Police
911
When reporting an emergency, give complete address and cross street, your phone number and name. Describe the nature and extent of the emergency.

EMERGENCY/DISASTER PLAN
The Police and Fire Departments work together with the Arkansas Valley Regional Medical Center and Civil Defense. For information, contact the Otero County Sheriff’s Department.
384.5941
ALPHABETICAL LISTING

EMERGENCY MANAGEMENT
Under direction of the Fire Chief.

384.2323

EMPLOYMENT
Applications and job descriptions can be obtained from the Personnel Office which is located at the Senior Citizens Center.

384.5486

Colorado Work Force Center is located at
308 Santa Fe Avenue, La Junta

384.3191

EVENTS COORDINATOR
Calendar of Events is maintained by the Events Coordinator. Check it out at www.lajuntaevents.com.

384.5991

FINGERPRINTING AND PHOTOGRAPHING
Police Records

384.2525

FIRE PREVENTION
Provides home safety fire inspections upon request and inspections of all commercial, school, church or other buildings. For information, call the Fire Department.

384.2323

FIRE SAFETY CLASSES
Demonstrations and classes upon request.

383.2323

FIRE FIGHTERS (VOLUNTEERS)
The City has a division of Volunteer Fire Fighters. Volunteers are provided training, worker’s compensation and disability insurance. Volunteers must be 18 years or older, live in the city or fire protection district and train 6 hours per month.

384.2323

FIRST AID COURSES
First Aid courses provided by the Personnel Department upon request.

384.5486
ALPHABETICAL LISTING

FLOOD PLAIN INFORMATION
Information regarding buildings and properties in the flood plain, contact the Engineering Department. 384.5991

GAS/TOXIC LEAKS
For emergency shutoff 911

GAZEBOS IN PARKS
Reservations 384.5991

HAZARDOUS MATERIALS INFORMATION
Information and permit applications for storage, manufacture or transport of hazardous materials, call the Fire Department. 384.2323

HISTORIC PRESERVATION PROGRAM
Information on historic preservation and designated landmark buildings:
- La Junta Heritage Foundation 384.2702
- Otero County Historic Society 384.7121
- La Junta Historic Preservation (Engineering Dept.) 384.5991

HISTORY OF LA JUNTA
Incorporated on April 23, 1881; a statutory city from 1881—1967; the April 30, 1968 election made La Junta become a home rule city with a council-manager form of government. Information on La Junta history and photographs may be obtained from the Library. 384.4612

HOUSING ASSISTANCE
La Junta Housing Authority (5th and Smithland Avenue) for low income and persons with disabilities. 384.9055

HOUSING AUTHORITY
The Housing Authority Board consists of five commissioners appointed by City Council for 5 year terms. Is managed by a Director hired by the Board. Administers housing programs for La Junta. Office is located at 315 E. 5th Street. 384.9055
HOUSING REHABILITATION LOANS/GRANTS
Available to homeowner occupants with low income and moderate incomes (all ages). For information on programs, contact Tri-County Housing, Fowler, Colorado

IMPOUNDED VEHICLES
For information and procedures on impounded vehicles, call the Police Department.

INCIDENTS
All incidents (in addition to emergencies) are handled by police patrol officers who can be reached by calling police dispatch.

INFORMATION
City Services—all departments are listed in front of the booklet, or call:
Information Office
Library
Office of citizen response

INITIATIVE AND REFERENDUM PROCEDURES
For information and assistance, call the City Clerk.

INSPECTIONS
(See Building Permits)
Building
Electric—State of Colorado
Plumbing—State of Colorado

JOBS (See Employment)

JURY FOR MUNICIPAL COURT
Information on selection procedures and jury requirement.
ALPHABETICAL LISTING

KEEPING UP TO DATE ON LA JUNTA CITY GOVERNMENT
City Council meetings are on the 1st and 3rd Mondays of each month, except if the Monday is a national holiday, then the meeting is on the following Tuesday. For agenda items call— 384.5991

See “Boards and Commissions” listings for numbers to obtain information on numerous city board activities.

LEGAL ADVICE
The City Attorney assists citizens in the interpretation of city ordinances. The City Attorney does NOT provide legal advice or assistance to citizens involved in private disputes. 384.5482

LIBRARY HOURS/LOCATION
The library is located at 522 Colorado Avenue and is open Monday—Thursday from 9:00 a.m.-7:00 p.m., Friday 9:00 a.m.-6:00 p.m., Saturday 9:00 a.m.-4:00 p.m. and is closed on Sundays. It offers popular adult and children’s materials, information services, programs for children, Internet access, and a wide variety of other services. There is an outside book-drop located at the end of the parking lot in the southwest corner of the building. 384.4612

LICENSES AND PERMITS
All licenses and permits are issued at the Municipal Building, 6th and Colorado Avenue, except as noted for drivers licenses, marriage licenses and motor vehicle license plates. For information regarding fees, hours and procedures, call the numbers indicated below:

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Contact</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal permits</td>
<td>City Clerk</td>
<td>384.5991</td>
</tr>
<tr>
<td>Beer permit (drinking beer in parks)</td>
<td>Police</td>
<td>384.2525</td>
</tr>
<tr>
<td>Block party permit</td>
<td>Police</td>
<td>384.2525</td>
</tr>
<tr>
<td>Building permits</td>
<td>Engineering</td>
<td>384.5991</td>
</tr>
<tr>
<td>Business licenses</td>
<td>Finance</td>
<td>384.5991</td>
</tr>
<tr>
<td>Curb, gutter, sidewalk permits</td>
<td>Engineering</td>
<td>384.5991</td>
</tr>
<tr>
<td>Demolition permit</td>
<td>Engineering</td>
<td>384.5991</td>
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<tr>
<td>Driver’s licenses</td>
<td>Otero County Courthouse</td>
<td>384.2801</td>
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<tr>
<td>Electrical permit</td>
<td>State of Colorado</td>
<td>303.894.2300</td>
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<tr>
<td>Explosives/storage/handling permit</td>
<td>Fire</td>
<td>384.2323</td>
</tr>
<tr>
<td>Fence permit</td>
<td>Engineering</td>
<td>384.5991</td>
</tr>
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</table>
ALPHABETICAL LISTING

LICENSES AND PERMITS, con’t

Gasoline storage/handling—Fire 384.2323
Emergency Management—Fire 384.2323
Hazardous material transporting—Fire 384.2323
Liquid propane storage permit—Fire 384.2323
Liquor licenses—City Clerk 384.5991
Marriage licenses—Otero County Courthouse 383.3020
Motor vehicle license plates—Otero County Courthouse 383.3020
Occupancy permit—Engineering 384.5991
Non-conforming use certificates—Engineering 384.5991
Patio cover permit—Engineering 384.5991
Plumbing permit—State of Colorado 303.375.6415
Retaining wall permit—Engineering 384.5991
Roofing permits—Engineering 384.5991
Sales/Use tax license—Finance 384.5991
Selling alcoholic beverages—City Clerk 384.5991
Sewer tap permits—Engineering 384.5991
Sing permit—Engineering 384.5991
Street closings (block parties) —Police 384.2525
Street cuts and paving—Engineering 384.5991
Swimming pool permits—Engineering 384.5991
Tent permit—Fire protection 384.2323
Use by exception permit—Engineering 384.5991
Vending/Peddler license—Finance 384.5991
Zoning variances—Engineering 384.5991

MAPS

La Junta area map is available at:
City Clerk’s Office 384.5991
Engineering Office 384.5991
Chamber of Commerce 384.7411
Zoning map—Engineering 384.5991
Election ward map—City Clerk 384.5991
ALPHABETICAL LISTING

MEDICAL ASSISTANCE CALLS
When in need of emergency medical assistance, quickly call 911 before trying to assist an individual. If at night, turn on your front light, then give assistance until help arrives.

911

MEETING ROOMS
Available to community groups:
The Council Chambers accommodates approximately 125 persons.
The Power Board Room accommodates 12 persons.

Charge for use of meeting rooms is as follows (governmental agencies are exempt from these charges):

Weekdays during regular working hours:
- 1/2 day $30.00
- All day $60.00

Meeting rooms are not available after 5:00 p.m. or on weekends. Make arrangements with the City Clerk.

384.5991

The Woodruff Memorial Library has a public meeting room with a 36 person capacity. All individuals and groups are welcome to use the facility. There is no fee for use by local clubs and non-profit groups. Businesses, individuals, and all other groups will be charged a fee of $10.00 per hour or portion of an hour (maximum $75.00/day). Proof of non-profit status may be requested. The room must be reserved in advance and is available during library hours. Special arrangements may be made for limited use during other hours when the library is not open to the public.

384.4612

MILL LEVY
The City Council establishes the mill levy for La Junta. For information call the Finance Director.

384.5991

MUNICIPAL CODE
The official record of all ordinances enacted by City Council. The City Clerk is responsible for codification of all ordinances and has copies for review.

384.5991
MUNICIPAL COURT
Hearings are held in the Council Chambers of the Municipal Building, 6th & Colorado Avenue. The court attends to and adjudicates cases involving violations of municipal ordinances, mostly traffic code violations. Court is in session each Wednesday at 4:00 p.m. and 7:00 p.m.

NEWSPAPERS
La Junta Tribune-Democrat 384.0848
Ag Journal 384.4475
Back issues of the Otero County newspaper are available on microfilm at the Library 384.4612

NON-CONFORMING USES
Certificates of non-conforming uses are issued in cases of uses existing prior to adoption of new zoning ordinances. For information, call the Engineering Department.

OFFICER IN THE SCHOOLS
Establishes identification and communication with youth through presentations in the schools.

ORDINANCES
All ordinances enacted by the City Council are available in the City Clerk’s Office.

PARKS
For information on maintenance and recreational programs, call the Parks Department.

PERMITS (See Licenses)

PLANNING COMMISSION
A seven member advisory board appointed by City Council. Reviews and makes recommendations to City Council on zoning issues and subdivision. Also serves as La Junta Historic Preservation Board. Is responsible for holding public hearings and adopting comprehensive plan for the City. Meets the 3rd Thursday of each month. For agenda items, call the Engineering Department.

384.5991
ALPHABETICAL LISTING

POLICE RECORDS
Open 8:00 a.m. to 5:00 p.m. Monday through Friday. The records bureau maintains reports on all accidents and arrests; accepts fees and releases vehicles; assists citizens in matters pertaining to police records.
384.2525

POPULATION OF LA JUNTA
La Junta’s population is approximately 7,024. Demographics are available from Community Development.
384.3636
You can also visit: www.americanfactfinder.com

POT HOLES
Pot holes are repaired by the Street Department. Patching is done as weather permits. To report pot holes, call the City Engineer.
384.5991

PROPERTY RECOVERED
To check regarding possible recovery of lost or stolen items, contact the Police Department.
384.2525

PUBLIC HEARINGS
Citizen participation is important. Attend public hearings and have a voice in the decision making process. For information on dates and procedures, contact the following:
- Budget 384.5991
- Community Development 384.3636
- City Council agenda items 384.5991
- Planning Commission 384.5991
- Board of Adjustment 384.5991

PUBLIC INFORMATION
The City Manager’s policy is that public information is the responsibility of each department. However the ultimate responsibility lies with the Manager’s office, which produces press releases, radio announcements and monitors department public information.
384.5991
ALPHABETICAL LISTING

PUBLIC INFORMATION, con’t
Generally, City records are a matter of public information and available to citizens and the press. The exceptions are legal matters, police juvenile records, paramedic medical records, personnel records and utility records. Contact the City Clerk’s office to request public records.

PUBLIC TRANSPORTATION
For information and schedule, call the Senior Center.

RECREATION
It is the goal of this department to offer a healthful and creative recreation program through activities which meet the needs of the citizens of the community. If you have a special skill or activity you would like to share with others, or for information on existing programs, call the Recreation Office.

RECYCLING
La Junta participates in a voluntary regional recycling program. Locations of collection bins are as follows:
- Wal-Mart parking lot
- City warehouse—515 Lacey Avenue
- Vacant lot at 3rd and Adams Avenue
- Across from the City Shop on West 5th Street
- Parking lot south of tennis courts at 16th and San Juan Avenue

Items that can be recycled are steel and tin cans; clear glass, green glass and brown glass. Newspapers, magazines, office paper and junk mail can go into the paper containers. NO TELEPHONE BOOKS OR BROWN PAPER BAGS. For more information on recycling, call the City Clerk’s Office.

REZONING
Applications and administration of rezoning requests are the responsibility of the Planning Commission. For information, call the Engineering Office.
RUBBISH
Owners and occupants of property in La Junta are required by ordinance to remove all accumulation of rubbish. Rubbish is defined as non-putrescent waste, both combustible and non-combustible, and includes ashes, cans, paper, wrappings, cigarettes, cardboard, yard clippings, leaves, branches, wood, waste building materials, glass, bedding, crockery, abandoned or unusable household furnishings and abandoned or unusable automotive or other mechanical parts or objects. To report violations, call Code Enforcement.

SALES TAX
For information concerning City sales tax rules, regulations and ordinances, contact the Finance Director.

SCHOOL CROSSINGS
To report malfunctioning of signs and concerns about school crossings, contact the Police Department.

SCHOOLS
The City is in East Otero School District R-1. Newcomers seeking information on the Primary School, Middle School or the High School, should call the administration office.

For information about junior college classes, call Otero Junior College.

SCRAP MOTOR VEHICLES (DERELICT VEHICLES)
It is unlawful to keep any derelict vehicle within the City except as follows:

1. Residential zones: In a fully enclosed garage or like structure. In a carport, provided the vehicle is completely covered with a canvas or other opaque covering;
2. Commercial or industrial zones: In a fully enclosed structure or behind the principal structure and screened from adjacent properties and any public right-of-way.
SCRAP MOTOR VEHICLES (DERELICT VEHICLES) con’t
A derelict vehicle is any vehicle not capable of being legally operated on the public streets under the motor vehicle laws of the State of Colorado. It includes all vehicles missing component parts and those vehicles which lack license plates. Contact Code Enforcement.

SECURITY SURVEYS
To request a free security survey to ensure your home or business against criminals, contact the Police Department.

SENIOR CITIZENS CENTER
Located at 102 E. 2nd Street, the center offers recreation programs and nutritious meals.

SANITARY SEWER TAPS
Sewer tap permits and information on the City’s sewer lines are available from the Engineering Department.

SANITARY SEWER INFORMATION/PROBLEMS
The sewer department responds to problems regarding the City’s sewer collection system (including mains and manholes) on a 24 hour a day basis. Contact by calling the wastewater treatment plant, Monday—Friday, 7:00 a.m. to 4:00 p.m.

Between the hours of 4:00 p.m. and 7:00 a.m., problems should be reported by calling the power plant.

SIDEWALKS, CURBS AND GUTTERS
For construction of new sidewalks, curbs and gutters, the City requires a permit which is available in the Engineering Department.

SIGN CODE
For information on sign code requirement and a sign permit; or to report damaged or stolen signs, contact the Engineering Department.
**SNOW AND ICE REMOVAL**
On public streets, the City has three sand trucks and two graders. The policy is to cover the emergency snow route first, central business district second, arterial and collector streets third, and residential streets as time permits.

**SPEAKERS/SLIDE SHOWS/FILMS**
- Book Reviews—Library 384.4612
- Child Abuse 384.2454
- City Manager 384.2578
- Crime Resistance 384.2525
- Fire & Medical Emergency 384.2323
- Gangs—Police 384.2525
- History of La Junta—Library 384.4612
- Kidnap & Extortion—Police 384.2525
- La Junta Then and Now 384.2578
- Officers in Schools Program 384.2525
- Planning & Community Development 384.3636
- Sexual Assault—Police 384.2525
- Shoplifting 384.2525
- Youth Crime Problems 384.2525
- Youth Public Awareness Programs 384.2525

**SPECIAL IMPROVEMENT DISTRICTS**
Special Improvement Districts are established for the purpose of construction or repair of streets, storm sewers, sidewalks, or other public works projects. For information, call the Engineering Department.

**SPECIAL IMPROVEMENT DISTRICT ASSESSMENTS**
The Finance Director provides information to the public and title companies regarding special improvement district assessments; and certified to the County Treasurer for collection.

**SPRING CLEAN-UP**
See Clean-up Week
STOP SIGNS, STREET SIGNALS & TRAFFIC SIGNS
The Traffic Engineer maintains and plans installation of traffic signs and signals. 384.2525
The Electric Department installs and maintains all traffic control lights. 384.8454
The Street Department installs and maintains signs. 384.5991
Malfunctioning signals should be reported to Police Dispatch. 384.2525

STREET CLOSINGS (BLOCK PARTIES & PARADES)
Requests for street closings (block parties) should be made to the Police Department. 384.2525

STREET LIGHTS
If it is felt that additional street lighting is needed in your neighborhood, the Electric Department has a rental light program available. Signatures of approval from those in the neighborhood who would be affected by the lights are requested. Contact the Utilities Office. 384.2546

STREET MAINTENANCE
The City’s streets are maintained by the Street Department. Streets are resurfaced on the basis of need, and the Engineering Department administers the street resurfacing program. To report concerns about streets, contact the Engineering Department. 384.5991

STREET STRIPING
For the most part, the street striping program is conducted in the fall. Concerns about cross-walks and other street striping problems should be directed to the Engineering Department. 384.5991

STREET SWEEPING
One street sweeper cleans the City’s streets on a continual basis throughout the year. However, the street sweeper cannot operate when the temperature drops below 26 degrees. Streets in the downtown area are swept beginning at 4:00 a.m. on Tuesdays and Fridays as weather permits (excluding winter). 384.5991
SUBDIVISION REGULATIONS AND PROCEDURES
The Planning Commission administers subdivision applications. Subdivision of property is required to ensure the accuracy of legal descriptions and to guarantee access to adjacent property owners.

TAXES
Taxes collected by the City include:
- Property Tax
- Sales/Use Tax
- Tourism Tax
- Cigarette Tax
- Franchise Taxes
- Highway Users Taxes
- Miscellaneous Taxes

For information on collected revenues for budget years, contact the Finance Director.

TOURS OF CITY FACILITIES
- Fire/Police Headquarters 384.2525
- Library 384.4612
- Senior Citizens Center 384.5486
- Wastewater Treatment Plant 384.7358
- Water Treatment Plant 384.7358
- Power Plant 384.8454

TRAFFIC REGULATIONS
Regulations as needed are in conjunction with the Engineering Department and Police Department. Requests concerning traffic changes or problems should be directed to the Police Department.

TRAFFIC TICKETS
Fines for a majority of routine cases of alleged traffic violations may be mailed or paid in person at the Traffic Violations Bureau located in the Municipal Building, 601 Colorado Avenue. However, anyone charged with such an offense has an option of entering a plea of not guilty and is entitled to a trial.
TRANSPORTATION
La Junta City Transit, 102 E. 2nd Street (Senior Citizens Center). General public fixed route is operated 8 times daily from 8:45 a.m. to 4:30 p.m., Monday—Friday. Wheelchair accessible. Fare: 50 cents. 384.5486

TRASH REMOVAL
The City removes all residents’ garbage collection. For information on schedules and fees, contact the Engineering Department.

The City trash compactor located at the City Shops, 600 W. 5th Street, is open to the public Tuesday, Thursday & Saturday from 9:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. No metal, tires or trees accepted. 384.5991

TREES, SHRUBS AND BEAUTIFICATION
Concerns about trimming of trees in the public right-of-way and maintained of a beautification project should be directed to the Director of Parks and Recreation. 384.5991

TREE DUMP
Located on the south side of the Industrial Park. Call the Engineering Office for information. 384.5991

USES PERMITTED
To check regarding permitted uses in various districts, call the Engineering Department. 384.5991

UTILITIES
The City of La Junta provides sanitary sewer services, water, electricity and garbage and trash removal.

- Garbage and trash removal 384.5991
- Electricity 384.2546
- Water 384.2546
- Sewer 384.2546
- Gas (Source Gas) 800.563.0012
VOLUNTEERS
Our community has many activities and programs that wouldn’t be possible without the volunteer efforts of our citizens. Refer to “Citizen Participation.”

VOTING INFORMATION
For information on registering to vote, eligibility to vote, absentee registration, absentee voting ballots and where you may register, call the County Clerk.

WASTEWATER TREATMENT
In 1960, the City of La Junta established the Wastewater Treatment Plant located at 3rd and Cooper. The facility is capable of treating 2.5 million gallons of sewage per day serving a population of 9,000. To schedule a tour of the plant, call the Director of Water & Wastewater Treatment.

WATER
La Junta receives its water from 14 wells located in North La Junta. In 2004, a new reverse osmosis water treatment plant was built at 911 E. 6th Street. To schedule a tour of the plant, call the Director of Water & Wastewater Treatment.

WATER TAPS
For information on procedures for acquiring water taps, contact the Engineering Department.

WEED VIOLATIONS
The City code requires that all owners and occupants of land in La Junta to keep weeds cut and removed. To report a violation of the ordinance, call Code Enforcement or the City Clerk’s Office.

WIRELESS INTERNET ACCESS
Available at the library 24/7.
ALPHABETICAL LISTING

YOUTH/JUVENILE DIVERSION PROGRAM
Goals of these programs are to prevent young people from getting into trouble and to divert those who do have problems from the existing criminal justice system.

384.2525

YOUTH EMPLOYMENT PROGRAM
See Employment

ZONING
For information on the City’s zoning regulations (copies available for 10 cents per page), zone district in the City, and zoning ($10.00 per book), contact the Engineering Department.

384.5991

ZONING APPEALS (BOARD OF ADJUSTMENT)
A five-member body established by City ordinance to serve as the appeals board for the City. Members are appointed by City Council and are authorized to grant zoning variances, use by exception, permits and act on appeals from administrative decisions on zoning. For information and scheduling, call the Engineering Department.

384.5991
La Junta first arose in 1873 in what was then Bent County Colorado. It was established by the end rail spur owned by the Kansas Pacific Railroad. In early 1875, the railroad went out of business and the town dried up and almost became extinct. In early 1876, the Santa Fe Railroad built its line where the Kansas Pacific had been and further west and south. La Junta rose from its own ashes and became a town once more. In 1881, La Junta was incorporated as a town in Colorado, Bent County.

In 1884, Jim Marshall and 16 others set up tents and a gambling operation in the town park where the County courthouse now stands. The town marshal was there gambling when Mayor J.C. Denny came by. The mayor fired the town marshal on the spot. Later, the City Council re-hired the marshal by one vote. The mayor fired him again. This time, the City Council elected the famous Bat Masterson as town marshal and Jim Marshall as his deputy. The mayor did not want Masterson as town marshal because he was not a citizen of La Junta or Colorado, but of Dodge city, Kansas. The council overruled his objections.

Bat had recently come from Pueblo where he was hired out as a gunman for the Santa Fe R.R. in its property war with the Denver Rio Grande R.R. The mayor then went to Pueblo to see the mayor there for some help. Mayor Denny returned with six “gunmen” who Bat fought on the Denver Rio Grande’s side of the rail war. Among these gunmen were famous gunfighters Ben Thompson and Colorado’s own Jim Ketcher. Also reputed to be among them were Ed and Frank Miller and none other than Doc Holiday, whom Bat knew from his friend Wyatt Earp, but disliked a lot.

The mayor then made them deputy marshals under Masterson and paid them $10.00 a day to pressure Masterson to quit. After five weeks, Bat Masterson turned in his badge along with Jim Marshall. Bat had decided that he would either quit or be involved in a massive gunfight with his own deputies. After Masterson quit, he went to Las Animas where he was town marshal for awhile before he moved to Denver where he hung up his guns and became a prize fight promoter.